

## MINUTES OF THE SOULDERN PARISH COUNCIL MEETING

### HELD BY ZOOM VIDEOCONFERENCE

ON 25TH March 2021

#### Present:

Nick Oakhill (NO) CHAIR  
John Hoodless (JH)  
Kirsty Allpress (KA)  
Alan Smith (AS)  
Laura How (LH)  
Cathy Fleet (CF) CLERK

#### Members of the Public:

David Carlisle

#### 03.21.01 Apologies

No apologies had been received

#### 03.21.02 Declarations of interest

NO declared an interest in the planning application for Timber Cottage

#### 03.21.03 To receive the minutes of the last parish council meeting

The minutes of the parish council meeting held on 28th January 2021 were checked for accuracy and content, agreed as a true record of the meetings and pp'd by the Clerk for the chair.

#### 03.21.04 Public participation

Members of the public were invited to participate

#### 03.21.05 Clerks Report and Actions from previous meeting

NO	ACTION	OWNER	Update
Nov20.01	NO will speak to the Malins and the Hazels regarding a path around the outside of the playground and the possible demolition of the big slide.	NO	Completed Agenda item
Jan21.01	NO to write to Clive setting out the PC's responsibilities for the closed churchyard	NO	Completed Agenda item
Jan21.02	NO to submit precept request to CDC	NO	Completed

#### 03.21.06 Updates

##### a) Playground Advisory Group

The playground is now largely demolished. This has been done by volunteers resulting in a significant saving had the work been done by contractors. The concrete has been removed. Two quotes have been received for refurbishing the playground and a further two are expected. A survey has been sent out to

Parish Clerk : Cathy Fleet  
Westfield Farm Cottage, Fenway, Steeple Aston, Bicester, Oxfordshire, OX25 4SS  
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the village and 40 responses have been received. An application for funding will be sent to Viridor by 1st July. A further working party will remove the adventure playground during the weekend following Easter. It was noted that the cigarette bins by the village hall are full. **NO to empty them.**

**b) Nancy Bowles Wood Advisory Group**

No update was available

**c) CDC**

No update was available

**d) OCC**

No update was available

**03.21.07 Maintenance of closed churchyard**

Investigations carried out by JH indicated which parts of the churchyard are open and which are closed. The PCC disagree with the results. **NO to arrange a meeting with Clive, the PCC, John Hoodless and Nick Oakhill.**

**03.21.08 Electric Vehicle charging point**

NO shared information regarding an app which is available to download for free regarding electric vehicle charging points. The owner of the charger would be paid by the app. NO to further investigate.

**03.21.09 Village summer event/village hall re-opening**

The Solstice Group are proposing a street party in the area of Bates Lane in the summer. It is thought grant funding may be available and other groups in the village will be invited to participate.

**03.21.10 Tree survey**

Nicholsons carried out a survey of trees throughout the village 3 years ago reporting on their condition and suggesting any work required. This will be an agenda item for the next meeting .

The Rowan tree at the end of Bovewell is dead and needs to be removed. Norma Brown has an Oak tree which she will donate to replace the rowan.

**NO to arrange for the Rowan tree to be removed.**

**03.21.11 Highways**

A Speedwatch day will be arranged.

Parking on The Hill is becoming a problem - **NO to contact PCSO Louise Beaumont for advice.**

There has been a spillage of Kerosene from Pond Cottage resulting in contamination of the pond. There are currently booms on the pond to absorb the oil and it has been suggested that a trench should be dug and filled with absorbent material to absorb the oil.

**JH to liaise with the contractors.**

**NO to discuss with Cllr Mike Kerford-Byrnes the fact that the drainpipe from Pond Cottage goes into the pond and ask advice.**

Nigel Prickett will continue to cut the grass around the village at the same price as last year.

**03.21.12 Planning** - the following planning documents had been received:

- 21/00550/TCA Manor Farm, High Street - treework - no objection
- 21/00627/TCA Old Force, High Street - Treework - no objection
- 21/00529/F Timber Cottage, High Street - KA to carry out site visit . Comments to be sent to CF for submission to CDC
- 21/03522/LB - Pond Cottage - APPROVED

**03.21.13 Finance**

**Paid by standing order in March**

Payee	Detail	Total £s	VAT	Comments
Cathy Fleet	Clerk Salary (Mar)	82.00	0.0	Standing Order
HMRC	(re above)	16.00	0.0	Standing Order

**To be approved at the 25<sup>th</sup> March meeting**

Payee	Detail	Total £s	VAT	Comments
Community First	Subs 01/04/21 to 31/03/22	55.00	0.00	

**For next Agenda : Tree survey**

**Dates of next meetings**

**PC meeting                      Planning meeting**  
**Dates for 2021 - last Thursday of the month**

- |             |             |
|-------------|-------------|
| 27 May      | 29 April    |
| 29 July     | 24 June     |
| 30 Sept     | 26 August   |
| 25 November | 28 October  |
|             | 30 December |

**Annual Parish meeting and Annual meeting of the Parish Council to be held by 6th May if by Zoom, or by 1st June if held face to face (legislation permitting) - Dates to be agreed**

Signed .....  
 Chair, Souldern Parish Council

Date .....

### ACTION LIST SUMMARY

NO	ACTION	OWNER
03.21.06	NO to empty cigarette bins outside village hall	NO
03.21.07	NO to arrange a meeting with Clive and the PCC regarding the open/closed churchyard	NO
03.21.10	NO to arrange for the dead Rowan tree to be removed.	NO
03.21.11	NO to contact PCSO regarding parking on The Hill JH to liaise with contractors regarding Kerosene spillage in the pond NO to discuss with Cllr Mike Kerford-Byrnes the fact that the drainpipe from Pond Cottage goes into the pond and ask advice.	NO JH NO
03.21.12	KA to carry out site visit to Timber cottage. Comments to be sent to CF for submission to CDC	KA/CF

DRAFT